

Transcript Request Form

Orangewood Academy - Transcripts Requested

* Required

1. Full Legal Name of the Requestor *

2. What is the full legal name of the student whose transcript you are requesting? *

3. Years of Attendance *

4. Where do you want the transcript emailed or mailed to? Please list complete email addresses and mailing addresses. *

5. Please select the processing speed & payment amount. Please note, your payment will be made to the front office. *

Mark only one oval.

Rush -- Mailed copy (1-2 business days) - \$20 for first transcript mailed; \$10 for each additional copy mailed; Emailed copy/Pickup copy is free

Standard -- Mailed copy (3-5 business days) - \$10 for each transcript mailed; Email copy/Pickup copy is free

Rush -- Emailed and/or Pick Up from Office only (1-2 business days) - \$10

Standard -- Emailed and/or Pick Up from Office only (3-5 business days) - \$5